## **Bottom Menu Bar Icons, Name, and Associated Tasks**

Icon	Name	Associated Tasks
Update	Update	Click this button when you are through entering content into the template.
Cancel	Cancel	Click the button to cancel current work before it is saved.
<b>A</b> √	Check Spelling	Click this icon to check spelling in text.
•	Check Accessibility	Click this icon to check accessibility in content.
	HTML Source Editor	This icon shows the source code for the screen. This is area where video code is entered to embed videos. Other formatting changes can also be made here.
Eα	Preview	This icon provides a preview of the screen,
50	Toggle Full Screen	This toggle icon provides a full screen view or regular view of the screen.
//.	Expand Screen	Click and drag this icon to expand the work area of the screen.